

2024-2025 Research Assistant Program

1. Purpose

To enhance the implementation of research and foster the development of early career scientists, the KIT RA program involves outstanding KIT doctoral students as research assistants.

2. Eligibility

RA's must be currently enrolled KIT doctoral students.

*This program is intended for students within the standard study period (first through third year doctoral students). Note that JSPS Postdoctoral Fellows, Advanced Research Assistants (ARA), those receiving Japanese/other government scholarships and doctoral students who have exceeded the standard study period are not eligible. With the exception of ARAs, instructors can employ RA's with their external research funds.

*If you have already been hired as an RA in 2024-2025, you are not eligible.

3. Conditions

RA's may work up to 250 hours per year. An RA's hourly wage is 1,450 yen per hour. The limit on working hours will be decided by the joint research strategy promotion committee. If an RA wishes to work over 250 hours annually, additional hours may be funded using the supervising professor's external research funds.

4. Application Procedures

1 Supervising professor asks doctoral student about his/her/their interest in becoming an RA.

2 Student submits required documents (RA application, proposed working hour time sheet, Direct Deposit Request form, etc.) by two weeks prior to starting RA work.

3 RA starts work. (Payment is made by bank transfer on the 17th of the following month. Working time record sheets are available at the Research Promotion and Collaboration Office on the 3rd floor of Building 3.)

We have informed your supervising professor about the details of these procedures. Be sure to consult him/her/them.

For more information about:

- The RA program:

General Research Support, Research Promotion and Collaboration Office

(ken-senryaku@jim.kit.ac.jp、 Extension: 7209)

- Managing RA Working time:

General Research Support, Research Promotion and Collaboration Office

(ken-apply@jim.kit.ac.jp Extension: 7038、 7717)

- How to Apply:

Human Resources and Planning, Labor and Personnel Office

(jinjikikaku@jim.kit.ac.jp、 Extension: 7064)